



# West Coast Tennis Academy

OUR REFUND POLICY IS AS FOLLOWS

## AGREEMENT FOR TENNIS PROGRAMS, PRIVATE TRAINING, CAMPS

### Junior program:

Once you register for the class session, there are no-refunds \_\_\_\_\_ initial

### Packages

Packages are prepaid and cannot be prorated. They are a year commitment, with July and August being pro-rated and during the high school team season, but must take private lessons and Friday workout during season. No refunds on packages

### Sessions/Lessons/Classes

Schedule: The players schedule remains consistent each session. You must notify the office via e-mail on future planned events by the 1<sup>st</sup> of the session; to give apply time to adjust private lessons for make-ups. otherwise you are billed for all planned lessons. There are no credits or refunds for missed classes/clinic as space is limited. Refunds and credit are NOT available for missed clinics. Absences due to an emergency or illness are entitled to 1 make-up class. No shows-no make up. Make-ups must be scheduled within 30 days of the absence within the 3 month session and will not be deducted from tuition. If you would like to insure you're child is registered in the next session, please contact the office to pre register your child. This policy applies to all participants unless withdrawal from the program is due to a major illness (with the approval of the WCTA office). All sessions are paid in full before participation.

### Camps - Cancellation or switching camps

60 days before first session	80% Refund will go towards after-school program
30 days before first session	70% Refund will go towards after-school program
12 days before first session	0% Refund,
7 days before first session	0 % Refund

Switching camp dates: must be done 12 days before camp if space available

There are no credits for pulling out of camps once it starts.

### Private lessons

The player schedule remains consistent each month. You must notify the office via e-mail or phone call on future planned events by the 1<sup>st</sup> of the session; otherwise you are billed for all planned lessons. Refunds and credits are NOT available for missed session unless there is a 24-48 hour notice to the coach, and then the make-up needs to be set. Make-ups must be scheduled within 30 days of the absence and will not be deducted from tuition. . Absences due to an emergency or illness are entitled to 1 make-up session, coach needs to be contacted. There are no refunds for prepaid lessons.

### Termination of Program

Private lesson; we require 2 weeks notice to end private lessons, and the month of lessons must be finished if booked.

Clinics; there are no refunds once the session has started. ISPE : season must be completed and there is no refunds.. There are no refunds if in the middle of a session or month.

### Before and After Program

The undersigned agrees to drop off and pick up the child promptly at the beginning and end of each session from the tennis courts. The undersigned assumes all risks and hold harmless WCTA/RVR staff and downers, should the child leave the tennis court after the program. The WCTA does NOT provide supervisions before or after the scheduled session times. \_\_\_\_\_ initial

### Payment Policies

West Coast Tennis Academy requires credit card payment on each participant: Payment is due the 25<sup>th</sup> of previous month. All payments are online \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Option: \_\_\_\_\_ Pmt /Visa/MC # \_\_\_\_\_ Ex. Date: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Liability and Refund forms must be signed before program begins \_\_\_\_\_

I have read the terms and conditions stated above and agree to these terms and conditions. Please sign and return full paper, a copy will be mailed back to you if you request.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Parent/Guardian, Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return this signed form to West Coast Tennis Academy @ WCTA@ RVR  
via MAIL: PO Box 230132 Encinitas Ca 92023 Office: 760-753-5530